



**Linn County Commission of Veterans Affairs**  
**February 10, 2021**  
**Minutes**

- I. Meeting called to order at 12:00 p.m. by Claire LeMay. Present: Claire LeMay, Zach Grimm, Pam Zane. Not Present: Kathy Battiste and Gary Schumacher
- II. Pledge of Allegiance
- III. Motion to approve Agenda by Grimm, second by LeMay. All Ayes
- IV. Motion to Approve January 2021 minutes by Grimm, second by Zane. All Ayes
- V. Bills approved by signature
- VI. Clients – None
- VII. New Business
  - a. Director's Report
    - i. Director Kehres gave an update regarding the process she needs to complete to become accredited to complete VA claims. She reports she has 2 fully completed and is working on the others. She reported she will be getting her PIV card with the VA in the next week.
    - ii. Director Kehres gave an update regarding the status of the 2021 Stand Down. They are looking for a location to hold a smaller event this year. The Veterans Memorial Building is a site they are considering. Commissioner Zane shared that the Ice Arena or the Alliant Power House (formally the US Cellular Center) may be good options. Director Kehres commented that she would share this information with the Stand Down Committee.
  - b. Linn County Veterans Affairs Budget
    - i. Director Kehres shared the recent budget with the Commissioners. The Commissioners had no questions at this time. Commissioner LeMay asked if the commission could get budget information the Friday before the meeting so we could review it prior to the meeting. Director Kehres stated this is something new for this commission but something that we could do in the future. Commissioner Zane and Grimm agreed it would be helpful to review the budget prior to the meeting.
- VIII. Old Business
  - a. No old business was discussed at this time.
- IX. Public Comment
  - a. No Public comment at this meeting. Commissioners discussed having the meeting available by Zoom for the public in the future and this information will be included on future agendas. The Linn County Buildings are currently closed to the public due to Covid-19, so the commissioners wanted to ensure public access electronically.

Respectfully Submitted By,  
Claire LeMay  
LCVA Commission Chair

- X. Set Next Meeting – Director Kehres informed the Commission that staff would be attending a training on April 14<sup>th</sup> 2021, and it was recommended the meeting be held April 21<sup>st</sup>, 2021. All commissioner present agreed to this date change.
- XI. Motion to adjourn by Commissioner LeMay, second by Commissioner Grimm. All Ayes.  
Meeting adjourned at 12:38 p.m.

Respectfully Submitted By,  
Claire LeMay  
LCVA Commission Chair