



**Linn County Commission of Veterans Affairs**  
**March 10, 2021**  
**Minutes**

- I. Meeting called to order at 12:00 p.m. by Claire LeMay. Present: Claire LeMay, Zach Grimm, Pam Zane. Not Present: Kathy Battiste and Gary Schumacher
- II. Pledge of Allegiance
- III. Motion to approve Agenda by Grimm, second by LeMay. All Ayes
- IV. Motion to Approve February 2021 minutes by Grimm, second by Zane. All Ayes
- V. Bills approved by signature
- VI. Clients – None
- VII. New Business
  - a. Director's Report
    - i. Director Kehres introduced Robin DeFord as a new staff member.
    - ii. Director Kehres gave an update regarding the status of the 2021 Stand Down. Date for Stand Down is September 10<sup>th</sup> 2021.
    - iii. Meeting for April moved to April 21<sup>st</sup> because staff will be attending Spring School.
  - b. Linn County Veterans Affairs Budget
    - i. Director Kehres shared the recent budget with the Commissioners. The Commissioners had no questions at this time regarding budget.
- VIII. Old Business
  - a. No old business was discussed at this time.
- IX. Public Comment
  - a. No Public comment at this meeting.
- X. Set Next Meeting – Next meeting set for April 21<sup>st</sup> because staff will be attending Spring School.
  - a. At next meeting Commissioners will be discussing changes to the Commission's Bylaws.
- XI. Motion to adjourn by Commissioner LeMay, second by Commissioner Grimm. All Ayes. Meeting adjourned at 12:17 p.m.

Respectfully Submitted By,  
Claire LeMay  
LCVA Commission Chair